

## **MEETING MINUTES**

### **MILPITAS COMMUNITY ADVISORY COMMISSION Milpitas City Hall, Committee Meeting Room Wednesday, May 3, 2017**

- I. Call to Order & Roll Call** Chair Mohsin called the meeting to order at 7:01 PM  
Present: Chair Mohsin, Commissioners Bilbao, Kathapurkar, Leon, Rosario, Truong  
  
Alternate Commissioners Present: Lee, Chen  
Commissioner Gandhi was absent at roll call and arrived at 7:05 PM  
  
Absent: Batilo, Manassau, Sharma
- II. Seating of Alternates** – Lee, Chen, Gandhi
- III. Pledge of Allegiance** – Chair Mohsin led the Pledge of Allegiance
- IV. Approval of Agenda** – Commissioner Bilbao motioned, and Commissioner Kathapurkar seconded, for approval of the agenda. Motion carried unanimously.
- V. Approval of Minutes – Minutes of March 1, 2017** – Commissioner Rosario motioned, and Commissioner Bilbao seconded, for approval of the meeting minutes. Motion carried unanimously.
- VI. Public Forum** – No speakers
- VII. Announcements** – Staff Liaison Tim Wong said City staff is preparing the next fiscal year's budget and that is where Vice Mayor Grilli is this evening.
- VIII. Liaison Report** – Vice Mayor Grilli was not present.
- IX. Business Items**

#### **A. Spring Cleanup Day**

Spring Cleanup Day was held on April 22, 2017 at the Mobilodge Mobile Home Park. Chair Mohsin said it was a very successful event. There were some items put out by residents that were too large to collect, such as exercise equipment, and the bin provided by Republic Services was smaller than usual.

Commissioner Leon said volunteers are crucial for a successful event and there were not enough of them. He said there should be additional time built in for cleanup of weeds and trash collected from the event, and it should be coordinated with the property manager. There should also be notices posted that state which items are accepted for disposal.

Chair Mohsin said subcommittees have a large responsibility and he stressed the importance of coordination between members for all subcommittees. For the Spring Cleanup Day, subcommittee members should have made a site visit, met with the property manager in advance, discussed volunteers and acceptable items for disposal, etc.

#### **B. CDBG Recommendations**

Mr. Wong said the Federal budget passed and it appears that CDBG will be funded in its entirety. On March 1 the CAC made its final funding recommendations. The request for funding from Resources for Community Development will be funded through the City's affordable housing fund, not CDBG, and the City is now able to fully fund all of the other capital projects.

Commissioner Leon motioned, and Commissioner Lee seconded, to approve staff's recommendation to fund all capital projects. Motion approved 7-2 (Kathapurkar, Gandhi)

### **C. Make A Difference Day**

Chair Mohsin said he and the other Make a Difference Day subcommittee members will discuss the event and report to the full commission at the next meeting.

### **D. CAC Budget/Donations Strategy**

There is \$403.60 remaining in the CAC budget. Chair Mohsin said there was interest in ordering magnetic name badges for each commissioner. The cost is \$11.00 per badge and 12 would be ordered. If the commission agrees with this purchase, he will get a sample and place the order before the end of the fiscal year.

Commissioner Leon would like the commission to purchase give away items. Chair Mohsin said that back packs were purchased last year and there are some remaining. Mr. Wong will forward the 4Imprint website information to the commissioners so that they can view available items, and they should send their preferences to Chair Mohsin.

It was agreed that a banner will be ordered at a cost of approximately \$220.

### **E. Neighborhood Beautification Awards**

Chair Mohsin requested that the subcommittee present a plan and recommendation to the full commission at the next meeting.

Mr. Wong will send NBO criteria to the subcommittee members.

### **F. National Night Out**

Chair Mohsin acquired a National Night Out (NNO) event location map which is divided by Police Department beats, and said the CAC will be included on the flyer as a co-sponsor of the event, as in past years.

Commissioner Leon feels the City of Milpitas should be more involved in NNO and sponsor events in underrepresented areas, and suggested they take a look at how the City of San Jose Department of Parks and Recreation manages NNO, and he believes it is the role of the CAC to get the City involved.

Chair Mohsin is part of the NNO subcommittee and he said they will discuss community outreach to new apartment buildings and communities. He will also put together bags for the block captains containing pamphlets and useful information.

### **G. July Meeting**

There was a short discussion about whether or not to hold a meeting in July.

Commissioner Gandhi motioned, and Commissioner Leon seconded, not to have a CAC meeting in July. Motion carried unanimously.

- X. Commissioners Round Table** – Commissioner Leon is a member of the GPAC and he is interested in knowing what kind of city the commissioners would like Milpitas to be in the next 25 years. Is there interest in having a sleepy town where people live but commute to work, a city with employment and industrial centers which provide tax revenue, or a service related community that includes theatres, shopping centers and hotels. He would like input from the CAC commissioners on their vision of the city.

**Review Subcommittee Member Assignments and Update as Needed**

Make a Difference Day:	Batilo, Mohsin, Lee, Sharma (A)
National Night Out:	Mohsin, Manassau, Truong, Chen (A)
NBO Awards:	Chen, Manassau, Rosario, Leon (A)
Spring Cleanup Day:	Sharma, Manassau, Batilo, Lee (A)
Town Hall Meeting:	Gandhi, Leon, Sharma, Truong (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)

- XI. Adjournment** – The meeting was adjourned at 8:37 PM to the next meeting of June 7, 2017.